

# HOW TO APPLY

## Master in Teaching - Everett University Center

### ELIGIBILITY REQUIREMENTS

#### Applicants must meet the following eligibility requirements:

Hold a bachelor's degree or higher from a regionally-accredited college or university.

Have an overall 3.0 grade point average or higher.

Completion of an English Composition course with a grade of B or higher.

Have a transcript evaluation completed to determine eligibility for your submit area preparation.

Contact **Dr. Christine Schaefer** at [Christine.Schaefer@wwu.edu](mailto:Christine.Schaefer@wwu.edu) or **(425) 405-1632** for transcript evaluations.

**Endorsement** - An endorsement designates the subject area for teaching in middle and/or high school classrooms, and is typically the academic major for your baccalaureate degree. The Everett MIT program accepts applicants with Drama, English, Math, Music, Science, Social Studies, Visual Art, and World Languages endorsements. Please speak with us about other majors.

### APPLICATION REQUIREMENTS

#### Basic Skills Requirement

Applicants in the state of Washington are required to take a basic skills assessment for admission. We accept scores from WEST-B, SAT, and ACT. For more information, visit: [wce.wwu.edu/admissions/basic-skills-requirement](http://wce.wwu.edu/admissions/basic-skills-requirement).

#### WEST-E/NES Requirement

All endorsements, both qualifying and additional, include the applicable WEST-E or NES endorsement exam. World Language majors must also take the written and oral ACTFL exams. Applicants are required to take the exams for their qualifying endorsements as admission requirements and pass them for certification. Find information about these exams at [www.west.nesinc.com](http://www.west.nesinc.com) and [www.actfl.org/assessment-research-and-development/actfl-assessments](http://www.actfl.org/assessment-research-and-development/actfl-assessments)

Graduate School online application: [gradschool.wwu.edu](http://gradschool.wwu.edu)

Application fee: \$100

Unofficial transcript(s) are acceptable for the application, but official transcripts are required if admitted

Resumé

3 letters of recommendation

*Note: The GRE is not required for this program*



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<b>ONLINE APPLICATION</b>	Begin your online application and submit unofficial transcripts: <a href="https://gradschool.wvu.edu">gradschool.wvu.edu</a>
<b>WAIT!</b>	Submit your transcripts to the Academic Program Director to see if you are eligible to apply.
<b>APPLICATION PROCESS</b>	<ol style="list-style-type: none"><li><b>1. Request electronic score reports</b> from your WEST-B, SAT, or ACT to be sent to the WWU Admissions Office (School Code 248).</li><li><b>2. Complete your resumé</b> and include your education and professional history.</li><li><b>3. Essays:</b> include your name and the title of your essay. Essays should be 1-2 pages, double-spaced. <b>Essay One:</b> Tell us why you wish to pursue a career in teaching. How do your experiences and disposition prepare you to be successful in the Secondary Education program? <b>Essay Two:</b> How might an educator's unacknowledged bias or taken-for-granted assumptions affect their ability to create a safe, inclusive, and culturally responsive learning environment? <b>Essay Three:</b> Describe your experiences with youth and families in diverse socio-economic, cultural and linguistic settings. Comment on any experiences or academic courses that have provided you knowledge of multicultural and social justice issues and challenges. How does this knowledge and experience prepare you to be an effective teacher?</li><li><b>4. Request letters of reference</b> from three individuals who can attest to your academic strength in your major, your experiences with youth and/or diverse populations, and your character. Letters should not be from family members or friends, but they can come from employers or supervisors. The online application includes a reference request process that will send emails to recommenders you specify &amp; provide them with the necessary form to make their recommendations.</li><li><b>5. Submit the \$100 application fee.</b></li><li><b>6. Apply for financial aid.</b> Find details on <a href="https://gradschool.wvu.edu">gradschool.wvu.edu</a> under the Funding &amp; Support tab. <i>Note: Summer financial aid will require an addendum to the previous academic year.</i></li><li><b>7. Individual and group interviews by SEC Faculty</b> (details provided after application deadline).</li><li><b>8. Application deadline is February 1.</b> New cohorts begin every summer.</li></ol>

For questions about the program or the application process, contact:

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[Bobbie.Rogers@wwu.edu](mailto:Bobbie.Rogers@wwu.edu)

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Academic Program Director  
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[www.wvu.edu/mit](https://www.wvu.edu/mit)

AA/EO

