Location: via Zoom

*GFGC Chair* Beth Boland called the meeting to order at 12:03PM, welcoming a total of 17 attendees (roster attached).

**ACTION ITEMS**
Consent agenda (Appendix 1)

**Information Items**
**Remaining Spring quarter meeting dates:** May 10th and June 7th will likely be primarily dedicated to Graduate Program Reviews.

**Provost/Executive VP for Academic Affairs search committee update:** Craig Dunn noted that the final committee meeting is Friday, April 15th. The search committee has been asked to identify each candidates’ strengths and weaknesses which will be given to Sabah as the hiring authority. Dunn suggested that next year’s GFGC chair reach out to the new Provost/Executive VPAA to invite them to a meeting.

**Next year’s GFGC positions:** *Chair Beth Boland* summarized the vacancies for next year’s council which include: Vice Chair, URPC representative, Representatives from Faculty senate, If Faculty senate does not approve restructuring of terms: All college representatives (except Woodring) and Library representative, If Faculty Senate approves restructuring of terms: Four college representatives, two at-large representatives.

**Graduate School staffing update:** *Dean Dave Patrick* shared that the Communications Consultant position has been filled by Allie Spikes.

**Budget Proposals update:** *Dean Patrick* shared the *Preliminary Strategic Budgeting plan* with the council and highlighted the graduate programs that were included. The next step in the proposal process is discussion and approval by URPC. Then it will be polished over the summer and submitted to the state legislature in the fall.

**Commencement Ceremonies:** *Dean Patrick* shared that commencement will now take place twice a year, in December and June with eight ceremonies at each that will not be ticketed. The Graduate School has simplified logistics and will be reducing hooders to three per ceremony. In order to be eligible to walk graduate students must submit their degree application and have it approved.

**Items from the Floor**
**UPRC update:** *Bob Mitchell* reminded the council that feedback or questions about the Preliminary Strategic Budgeting plan should be directed to him.

**ACC update:** *Patty Bourne* noted that curriculum review has been completed.

Minutes prepared by Taylor Glennon, April 15th, 2022
Faculty Senate Update: Craig Dunn noted that there have been discussions about the language about modality in various policies. The course evaluation process will likely not have been resolved in time for fall quarter due to further consideration needed about which is best in-class evaluations that yield higher participation or online evaluations. It has not yet been determined if there will be specific evaluations for graduate classes or college specific evaluations.

Student representative item: Gustav Guenther asked about the possibility of using Civic Field for commencement to reduce the number of ceremonies. It was explained that the logistics of Civic Field outweigh the convenience of a reduced number of ceremonies.

Career Services Committee update: Chair Boland and Craig Dunn shared that the committee is in the process of working on a survey about how students use the Career services.

Appendix 1
Consent agenda

1) Meeting minutes from 3/8/22
2) Committee updates
   a) Graduate School Curriculum Committee (GSCC)
      • No updates since last meeting
      • Will begin working on the Graduate School’s policy and guidelines for course modality
   b) Graduate Program Review Committee (GPRC)
      • The anthropology program was reviewed in 2019. The report indicated the need for review in 2021-2022 because of concerns related to
        1. Course scheduling and coordination
        2. Consideration of climate issues described in the review
        3. Updates to laboratories and increased space for archeological collections
      • Mark reached out to the program and received a response from the current program director. (Please review attachment that was included with the agenda.)
      • Mark, Tammi, and Margaret read the program’s response and recommend against further action by GFGC at this time.
   c) Graduate Student Support Committee (GSSC)
      • Continuing the work of gathering information about program-specific graduate student handbooks and policies programs have in place to support students.
      • Continuing to explore ways to support graduate students via an institutional manual and/or website.
      • Working with the GPRC in how to support programs and students when lack of support is found during the review.

3) Committee representation updates
   • STS along with AMSEC co-submitted a budget proposal to request six new TA lines (https://bfp.wwu.edu/current-operating-budget-proposals?check_logged_in=1) Proposal AA-29, currently open for comment). These TAs would work alongside permanent technical staff to assist other students and faculty with collecting and analyzing data on a particular instrument or group of related instruments. The TAs would receive advanced training from STS and AMSEC staff then apply their training in support of courses and other researchers.
   • Benefits of proposal AA-29 for graduate students
     o 97% of proposed budget for TA salary and tuition waivers, remainder for consumables related to increased instrument use
     o unique and valuable skills for the TAs who hold these positions
more timely access to instruments and instrument training for all STEM graduate students
increased competitiveness on future external grant proposals related to instrumentation

Meeting adjourned at 12:38PM

**GRADUATE FACULTY GOVERNANCE COUNCIL – ROSTER 2021-2022**

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<tr>
<th>VOTING ATTENDEES</th>
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<tr>
<td><strong>College Representatives</strong></td>
<td><strong>Student Members</strong></td>
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<td>Robert Mitchell</td>
<td>Geology (CSE)</td>
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<td>Linda Keeler</td>
<td>Health and Human Development (CHSS)</td>
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<td>Stefania Heim</td>
<td>English (CHSS)</td>
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<td>Patty Bourne (Vice Chair)</td>
<td>Music (CFPA)</td>
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<td>Mark Staton</td>
<td>Finance &amp; Mktg (CBE)</td>
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<td>Tammi Laninga</td>
<td>Urban and Environmental Planning &amp; Policy (HCE)</td>
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<td>Tracey Coskie</td>
<td>Elementary Education (WCE)</td>
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<td>Gabe Gossett</td>
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**Ex Officio Members**

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**Guests**

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**Voting attendees** 12

**Non-voting attendees** 5

**TOTAL ATTENDEES** 17